



ASKERN TOWN COUNCIL

Alexander House, High Street, Askern,
Doncaster DN6 0AB
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Dear Councillors,

You are hereby summoned to attend the Extraordinary Meeting of ASKERN TOWN COUNCIL which will be held at Alexander House, High Street, Askern, Doncaster DN6 0AB on Tuesday 30th August 2022 at 6.00pm.

Yours faithfully,

Cllr Cheri Bennett
Mayor of Askern Town Council

- **Welcoming by the Mayor**
- **Any agenda items to which the public and press may be excluded**

AGENDA

- 1. To receive apologies for absence and consider for approval the reasons given for absence**
- 2. To receive any Declarations of Personal or Prejudicial Interests**
- 3. Resignation of Relief Caretaker/Handyperson**
 - 3.1. To receive and note the resignation of Relief Caretaker/Handyperson**
 - 3.2. To consider arrangements for recruitment, including advertising the vacancy, reviewing the job description and person specification, and agreeing dates for interviews**
 - 3.3. To review the Contract of Employment and Statement of Particulars**
- 4. Resignation of Town Clerk and Responsible Financial Officer**
 - 4.1. To receive and note the resignation of Town Clerk and Responsible Financial Officer**
 - 4.2. To consider arrangements for recruitment, including advertising the vacancy, reviewing the job description and person specification, and agreeing dates for interviews**
 - 4.3. To review the Contract of Employment and Statement of Particulars**

Members of the Council

Cllr Cheri Bennett, Cllr George Gracey,
Cllr Lindsay Hudson, Cllr Francis Jackson, Cllr Isiasha John, Cllr Jake Keeble,

Cllr Helen Murphy and Cllr Thomas Noon